

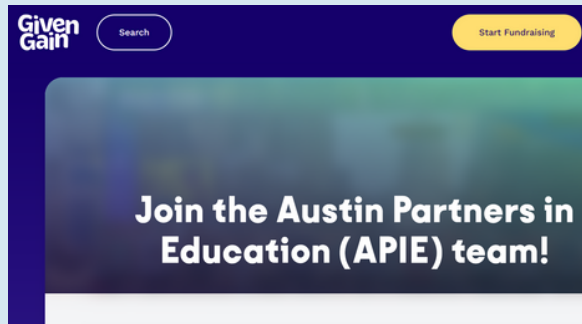


**Austin
Partners in
Education**

How-To Guide for Creating a GivenGain Fundraising Page

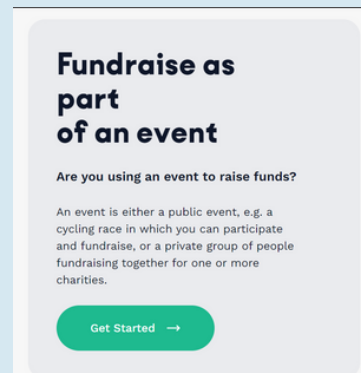
#1

Click “Start
Fundraising” in the
upper right corner.



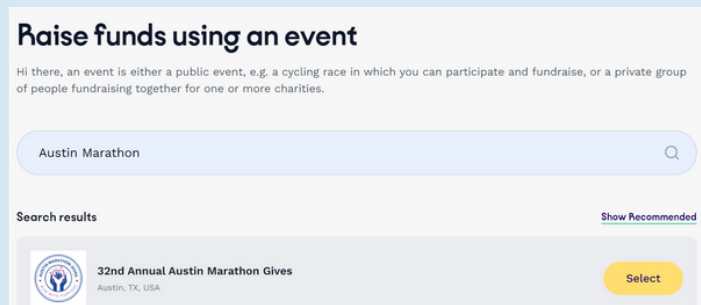
#2

Click “Get Started” under
“Fundraise as part of an event.”



#3

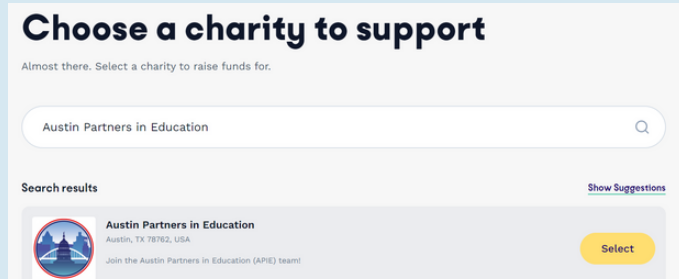
Search for “Austin
Marathon” in the search
bar and select “32nd
Annual Austin Marathon
Gives.”



Questions? Email Ashley at ayeaman@austinpartners.org

#4

Search for and select “Austin Partners in Education” as the charity to support. Click “Continue” to generate your page.



The screenshot shows a form titled "Choose a charity to support". Below the title is a subtext: "Almost there. Select a charity to raise funds for." There is a search bar containing the text "Austin Partners in Education". Below the search bar, under the heading "Search results", there is a result for "Austin Partners in Education" with a small circular logo to its left. The text next to the logo says "Austin, TX 78762, USA" and "Join the Austin Partners in Education (APIE) team!". To the right of this result is a yellow button labeled "Select". A link "Show Suggestions" is visible in the top right corner of the search results area.

#5

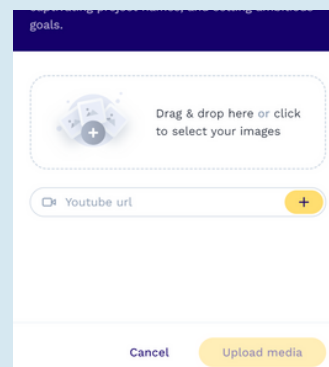
If you would like to add photos, click on “Add media gallery” at the top of the page.



The screenshot shows a button labeled "Add media gallery" with a camera icon. Below the button, the text "Supporting Education: Austin Partners in Education Fundraiser" is displayed in a large, bold, dark blue font.

#6

Drag and drop your photos and/or media and click “Upload media.”

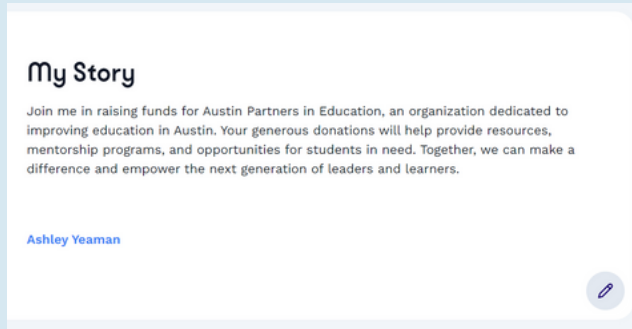


The screenshot shows a media upload interface. At the top, there is a dark blue header with the word "goals." in white. Below the header is a dashed box containing a camera icon and the text "Drag & drop here or click to select your images". Below this is a text input field with a placeholder "Youtube url" and a yellow button with a plus sign. At the bottom, there are two buttons: "Cancel" and "Upload media".

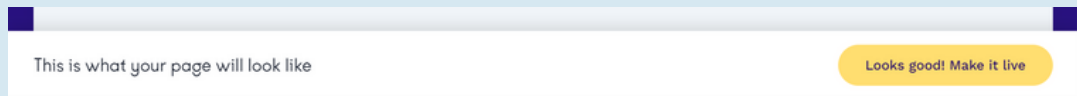
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#7

Scroll down to “My Story” and click on the pencil to edit the text. Be sure to save it once you have finished.



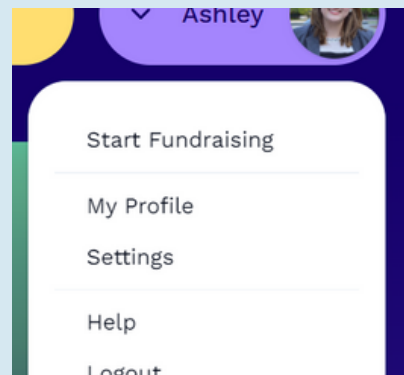
#8



When you have made all of your edits, click “Looks good! Make it live” in the bottom right corner.

#9

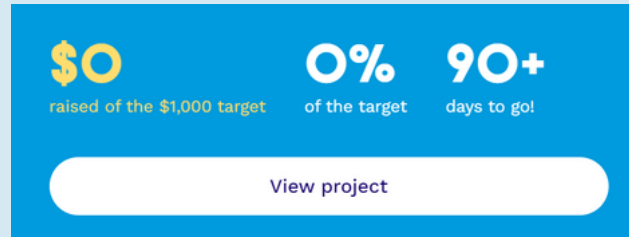
To view and share your fundraising page next time you log into GivenGain, click on “My profile” and scroll down to see your fundraisers.”



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#10

Click on “View project” to go to your fundraising page.



#11

Spread the word and share this project



You can share your fundraising page on different social media platforms, via email, generate a unique QR code, or create a special link to your page for donors.

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